

APPLICANT DETAILS SHEET

(to be completed by each adult Applicant and unaccompanied minors)

Item

Item Schedule

1. APPLICANT'S DETAILS

Name:

Phone (H):

Phone (W):

Mobile:

Date of Birth: / /

Email:

Vehicle Rego No.:

1.1 Current Address:

Period of Occupancy:

Situation: **Renting / Owned / Other** Other Situation:

Landlord/Agent Details (if applicable) Name:

Name:

Phone:

Rent: **\$0.00**

Payment Period: **Weekly / Fortnightly / Monthly** Reason for leaving:

1.2 Previous Address (if applicable):

Period of Occupancy:

Situation: **Renting / Owned / Other** Other Situation:

Landlord/Agent Details (if applicable) Name:

Name:

Phone:

Rent: **\$0.00**

Payment Period: **Weekly / Fortnightly / Monthly** Reason for leaving:

1.3 Have you ever been evicted from a premises? Yes No

Are you currently in debt to any Landlord/Agent? Yes No

2. APPLICANT'S EMPLOYMENT (NOTE: If self employed please provide a statement of income from your accountant / tax returns)

2.1 Current Occupation:

Employment Type:

Duration:

Weekly Income: **\$0.00**

Employer/Business Name & ACN/Centrelink Details:

Address:

Contact:

Phone:

2.2 Previous Occupation:

Employment Type:

Duration:

Weekly Income: **\$0.00**

Employer/Business Name & ACN/Centrelink Details:

Address:

Contact:

Phone:

3. REFEREES (All Referees should not be related to you)

Business Referee:

Phone:

Relationship:

Personal Referee:

Phone:

Relationship:

4. EMERGENCY CONTACT

Note: Required to contact you as a matter of urgency and your normal contact details are not responding.

Next of Kin:

Phone:

Address:

Mobile:

Other:

Phone:

Address:

Mobile:

100 POINTS OF IDENTIFICATION CHECKLIST Each Applicant must produce 100 points of I.D. as marked with an asterisks (*)

Last 4 Rent Receipts

20 POINTS

Phone, Electricity, Gas or Rates Bills

15 POINTS (each)

Drivers Licence

30 POINTS

Pay Slips

15 POINTS

Photo ID

30 POINTS

Tenancy History Ledger

20 POINTS

Passport

30 POINTS

Bank/Cr Card Statements

15 POINTS (each)

Birth Certificate

30 POINTS

POINTS

Pension or Health Care Card

15 POINTS

TOTAL POINTS:

I, the Applicant, give my consent for the Agent to make enquiries (in accordance with the Privacy Statement on the Application for Tenancy Form) to verify the information I have provided herein.

I, the Applicant, have read and agree to the information provided in the Application for Tenancy Form & agree to be bound by the Terms of Application detailed in the Application for Tenancy Form.

Applicant's Signature:

Landlord's/Agent's Signature:

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